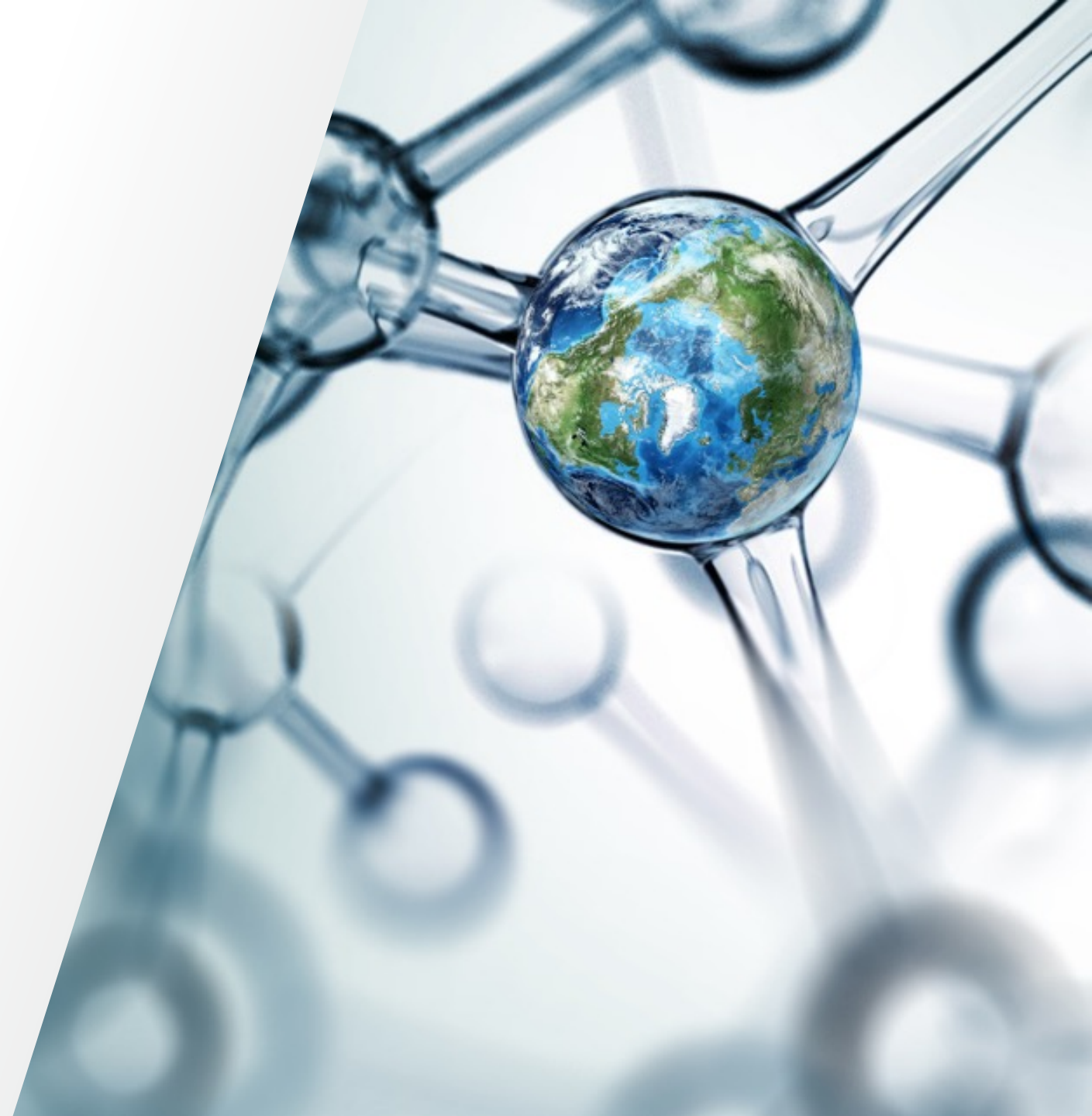


SCMS admin reference guide

Reports user

Version 2023

 The world leader in serving science



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Login

Log in using your SCMS admin username and password

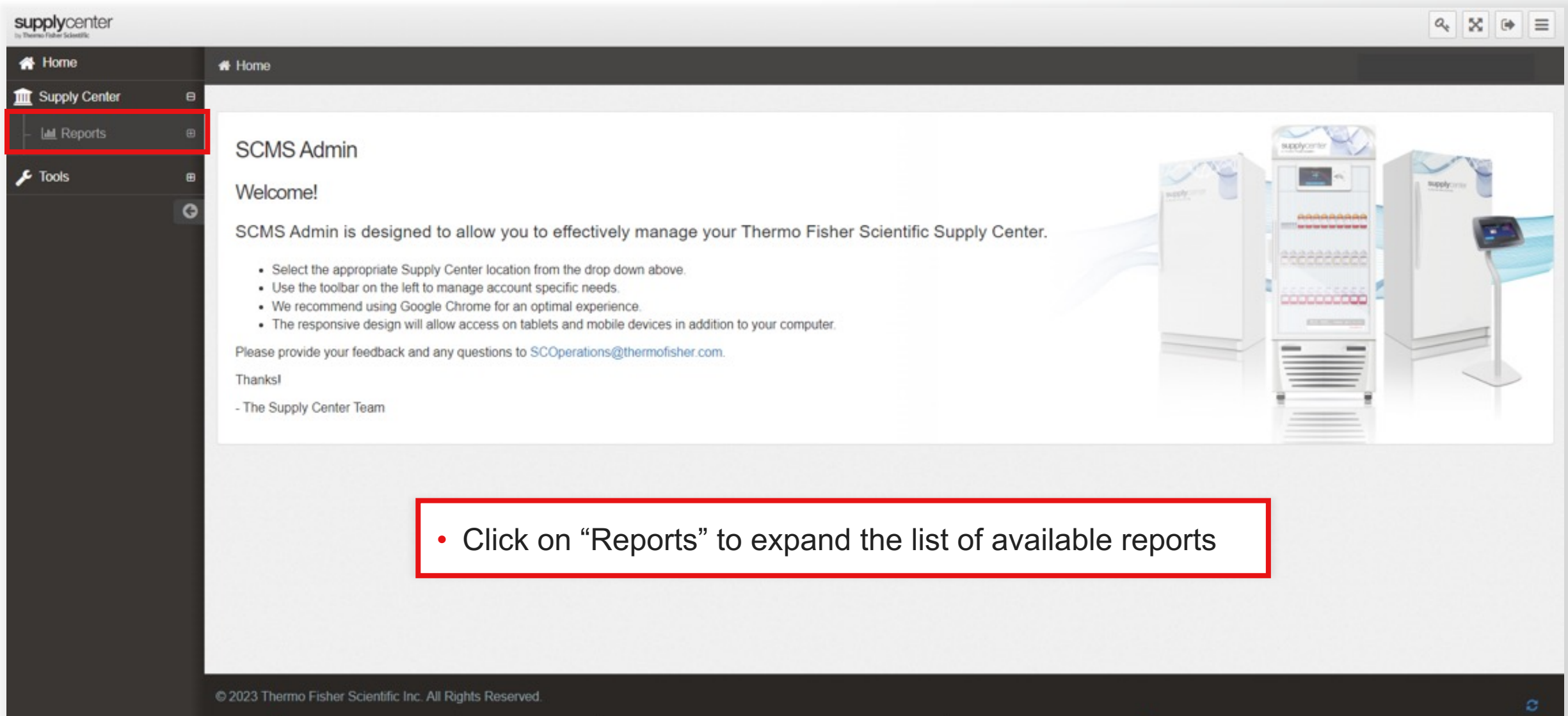
➔ URL: commerce.thermofisher.com/admin/login.cfm

The screenshot shows the login interface for the Supply Center Management System (SCMS). At the top left is the ThermoFisher Scientific logo. At the top right, there is a link "Don't have access?" and a button labeled "REQUEST AN ACCOUNT". The main content area is titled "Welcome to supplycenter by Thermo Fisher Scientific". Below this is a "Sign In" form with fields for "Username" and "Password". The "Username" field has a placeholder "Please enter your user login" and a user icon. The "Password" field has a placeholder "Please enter your password" and a lock icon, with a "Forgot password?" link below it. A red "Sign in" button is at the bottom of the form. To the right of the form, the heading "Supply Center Management System" is followed by a welcome message: "Welcome to the Supply Center Management System (SCMS) administration portal for Thermo Fisher Scientific Supply Centers." Below this, it lists "Required browsers: Firefox, Safari, Chrome, Opera." and notes "This site may also be accessed via tablet and mobile device." A link "Learn more about the Supply Center program" is provided. At the bottom of the page, there are links for "Terms of Service", "Privacy Policy", and "Price & Freight Policy", along with the copyright notice "© 2023 Thermo Fisher Scientific Inc. All Rights Reserved."

Home page: overview

The screenshot shows the SCMS Admin home page. On the left is a dark sidebar with a 'Home' button and a 'Supply Center' button. A red box highlights the 'Supply Center' button, with a red arrow pointing to a 'Click to Expand' text and another red arrow pointing to the expanded menu below. The expanded menu contains 'Supply Center', 'Reports', and 'Tools'. At the top right of the page is a toolbar with four icons: a magnifying glass, a square with an 'X', a right-pointing arrow, and a hamburger menu icon. Red boxes with arrows point to these icons, labeled 'Reset password', 'Full screen', 'Logout', and 'Expand/collapse menu' respectively. The main content area has a white background with the 'supplycenter' logo and 'by Thermo Fisher Scientific' text. Below the logo is a 'Home' button. The main heading is 'SCMS Admin' followed by 'Welcome!'. A paragraph states: 'SCMS Admin is designed to allow you to effectively manage your Thermo Fisher Scientific Supply Center.' Below this are three bullet points: 'Select the appropriate Supply Center location from the drop down above.', 'Use the toolbar on the left to manage account specific needs.', and 'We recommend using Google Chrome for an optimal experience.' A fourth bullet point states: 'The responsive design will allow access on tablets and mobile devices in addition to your computer.' Below the bullet points is a feedback request: 'Please provide your feedback and any questions to SCOperations@thermofisher.com.' The page ends with 'Thanks!' and '- The Supply Center Team'. At the bottom left of the page is the copyright notice: '© 2023 Thermo Fisher Scientific Inc. All Rights Reserved.'

- Click on your Supply Center name to expand the menu
- If you manage more than one Supply Center, a drop-down menu will be available at the top of your screen so you can navigate between Supply Center locations



The screenshot shows the SCMS Admin web application interface. On the left, a dark sidebar contains navigation options: Home, Supply Center, Reports (highlighted with a red box), and Tools. The main content area displays a welcome message and instructions for using the SCMS Admin tool. On the right side of the main content area, there is an image of laboratory equipment, including a large white cabinet and a smaller white cabinet with a tablet mounted on it.

supplycenter
By Thermo Fisher Scientific

Home

Supply Center

Reports

Tools

SCMS Admin

Welcome!

SCMS Admin is designed to allow you to effectively manage your Thermo Fisher Scientific Supply Center.

- Select the appropriate Supply Center location from the drop down above.
- Use the toolbar on the left to manage account specific needs.
- We recommend using Google Chrome for an optimal experience.
- The responsive design will allow access on tablets and mobile devices in addition to your computer.

Please provide your feedback and any questions to SCOperations@thermofisher.com.

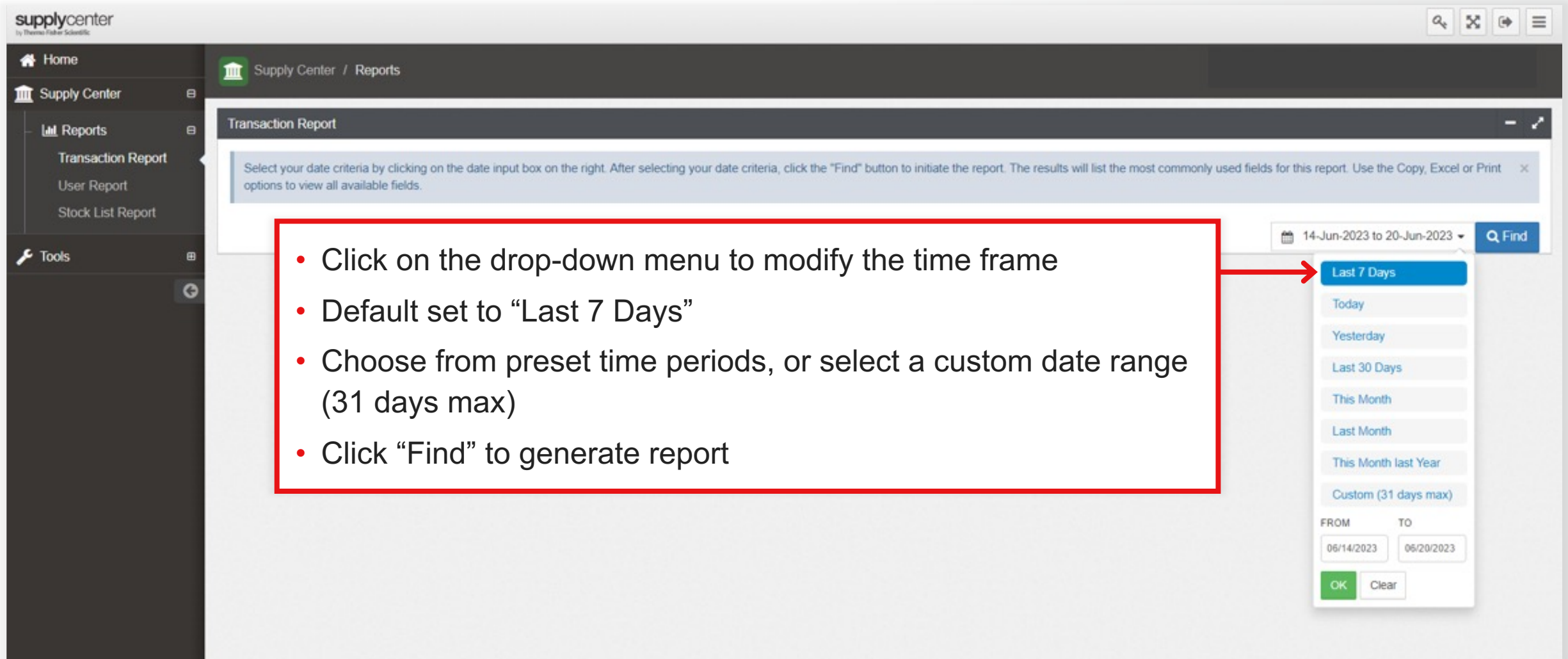
Thanks!

- The Supply Center Team

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- Click on “Reports” to expand the list of available reports

Reports: Transaction Report



The screenshot shows the 'supplycenter' web application interface. The left sidebar contains navigation options: Home, Supply Center, Reports (with sub-options: Transaction Report, User Report, Stock List Report), and Tools. The main content area is titled 'Transaction Report' and includes a blue instruction box: 'Select your date criteria by clicking on the date input box on the right. After selecting your date criteria, click the "Find" button to initiate the report. The results will list the most commonly used fields for this report. Use the Copy, Excel or Print options to view all available fields.' Below this, there is a date range selector showing '14-Jun-2023 to 20-Jun-2023' and a 'Find' button. A dropdown menu is open, showing options: 'Last 7 Days' (highlighted in blue), 'Today', 'Yesterday', 'Last 30 Days', 'This Month', 'Last Month', 'This Month last Year', and 'Custom (31 days max)'. Below the dropdown, there are 'FROM' and 'TO' date input fields with '06/14/2023' and '06/20/2023' respectively, and 'OK' and 'Clear' buttons. A red box highlights the dropdown menu and the 'Find' button, with a red arrow pointing from the 'Last 7 Days' option to the 'Find' button.

- Click on the drop-down menu to modify the time frame
- Default set to “Last 7 Days”
- Choose from preset time periods, or select a custom date range (31 days max)
- Click “Find” to generate report

Reports: Transaction Report

The screenshot shows the 'Transaction Report' page in the Supply Center application. A red box highlights the filter options and the date range selector. Two red arrows point from the text box to the 'Filter FirstNa' button and the date range dropdown. The table below the filters is empty, displaying 'No data available in table' and 'Showing 0 to 0 of 0 entries'.

Ability to filter by any column or combination of columns

- Options to copy, print, or export

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Reports: Transaction Report

Export to Microsoft™ Excel™ for additional fields

OrderID	OrderType	AuxItem	Charge	OrderItem	LastName	FirstName	Email	PhoneNur	PONumbe	Customer	ContractN	UserCard	Customer	Customer	CartKey	Invoice N	Invoice St	OrderDate	ShipDate	DateFinali
	SO	0	0	Catalog Pr													SHIPPED	06/05/202	06/07/202	06/08/202
	SO	0	0	Catalog Pr												10952	COMPLETE	05/22/202	05/24/202	05/24/202
	SO	1	0	Charges														05/22/202		1
	SO	0	0	Catalog Pr												10953	COMPLETE	05/23/202	05/31/202	05/31/202
	SO	1	0	Charges														05/23/202		1
	SO	0	0	Catalog Pr												10954	COMPLETE	05/24/202	05/31/202	05/31/202
	SO	1	0	Charges														05/24/202		1
	SO	0	0	Catalog Pr												10955	COMPLETE	05/24/202	05/31/202	05/31/202
	SO	1	0	Charges														05/24/202		1
	SO	0	0	Catalog Pr													Not in E1	05/25/202		5
	SO	1	0	Charges														05/25/202		1
	SO	0	0	Catalog Pr													SHIPPED	05/28/202	06/07/202	06/08/202
	SO	1	0	Charges														05/28/202		1
	SO	0	0	Catalog Pr													SHIPPED	05/31/202	06/07/202	06/08/202
	SO	1	0	Charges														05/31/202		1
	SO	0	0	Catalog Pr													SHIPPED	06/01/202	06/07/202	06/08/202
	SO	1	0	Charges														06/01/202		1
	SO	0	0	Catalog Pr													SHIPPED	06/05/202	06/07/202	06/08/202
	SO	1	0	Charges														06/05/202		1
	SO	0	0	Catalog Pr													SHIPPED	06/06/202	06/07/202	06/08/202
	SO	1	0	Charges														06/06/202		1

View order type, contents, quantities, charges, payment and cost-center details, order and shipment dates, end-user details, and other useful information for tracking and reporting purposes.

Reports: User Report

View all users associated with selected Supply Center

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Home
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Supply Center / Reports

User Report

Registered Users: 3 06/20/2023
Active Users: 0 (0%)

Search:

Copy Excel PDF Print

Filter Login	Filter Name	Filter Email	Filter Phone	Filter Reg Date	Filter Trans Date				
Login Name	Name	Email	Phone	Registration Date	Last Transaction Date	Total Orders*	Total Revenue	Order Details	
Showing 1 to 3 of 3 entries									

Previous 1 Next

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Ability to filter by any column or combination of columns

- Options to copy, print, or export

Reports: Stock List Report

View current inventory in selected Supply Center

Ability to filter by any column or combination of columns

- Options to copy, print, or export

Search:

Copy Excel PDF Print

Filter Sku	Filter Storage	Filter Name	Filter Display?	Filter Size	Filter On Hand	Filter Stock Max	Filter Price	Filter Lot/Expiration
Sku	Storage	Name	Display?	Size	On Hand	Stock Max	Price	Lot/Expiration
26616		PageRuler™ Prestained Protein Ladder, 10 to 180 kDa	Yes	2 x 250 µL	1	2		
FD0054		FastDigest BamHI	Yes	800 reactions	1	1		
FD0064		FastDigest BcnI	Yes	200 reactions	1	1		
FD0084		FastDigest BglII	Yes	200 reactions	1	1		
FD0274		FastDigest EcoRI	Yes	800 reactions	1	1		
FD0275		FastDigest EcoRI	Yes	2,500 reactions	1	1		
FD0434		FastDigest Scal	Yes	100 reactions	1	1		
FD0524		FastDigest KpnI	Yes	300 reactions	1	1		
FD0564		FastDigest MluI	Yes	100 reactions	1	1		
FD0583		FastDigest NdeI	Yes	100 reactions	1	1		

Showing 1 to 10 of 15 entries

Previous 1 2 Next

Premier units



Reports: Lot Expiration Report

View expiration date of products

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Home / Reports

Lot Expiration Report

Search:

Copy Excel PDF Print

Filter Enclosure	Filter SKU	Filter LOT	Filter RFID	Filter Description	Filter Expires	Filter Note
Enclosure	SKU	Lot	RFID	Description	Expires	Note
SC2	10855001	2451197	A5A000001099 968320 661400	LB Broth	01/30/2024	
SC2	10855001	2451197	A5A000001099 109384 873800	LB Broth	01/30/2024	
SC2	10855001	2451197	A5A000001087 427075 139400	LB Broth	01/30/2024	
SC2	10855001	2451197	A5A000001286 928247 711600	LB Broth	01/30/2024	
SC2	10855001	2451197	A5A000001068 620441 872100	LB Broth	01/30/2024	
SC2	10855001	2451197	A5A000001249 352647 993100	LB Broth	01/30/2024	
SC2	10855001	2451197	A5A000001093 359446 943500	LB Broth	01/30/2024	

- “Lot Expiration Report” allows you to view the expiration date of products currently stocked in the Supply Center
- Options to copy, print, or export

Tools



Manage My Stock: History (Europe only)

The screenshot shows the 'supplycenter' interface. On the left is a navigation menu with 'Home', 'Supply Center', 'Tools', 'Manage My Stock', and 'History'. The main content area is titled 'History' and contains a search bar with the text 'Enter one or more supply centres or leave blank to return records for all supply centres. You can search for more than one supply centre by separating the names with a comma. Partial names will work just fine. For example: bms,hands'. Below the search bar is a 'Find' button. There are also 'Copy', 'Excel', 'PDF', and 'Print' buttons. A table displays the history of stock checks with columns for 'SUPPLY CENTRE', 'Completed Date', and 'View Audits'. The table contains seven rows of data.

SUPPLY CENTRE	Completed Date	View Audits
Supply Center	Sep 09, 2022	View Audit
Supply Center	Jul 29, 2022	View Audit
Supply Center	Feb 23, 2023	View Audit
Supply Center	Feb 21, 2023	View Audit
Supply Center	Feb 14, 2023	View Audit
Supply Center	Feb 14, 2023	View Audit

“Manage My Stock”: “History” allows you to filter through the history of stock checks and view reports if necessary.

Thank you

supplycenteroperationsna@thermofisher.com

supplycenteroperationsemea@thermofisher.com

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